



Looking for an exciting opportunity to make an impact on the Hastings community? Want to give back? Make a difference?

1. Committee Opportunities

We have many opportunities on our committees. All committees have a Board member and work with staff.

Community Investment (Allocations)	Jan – Mar, Jul. Time commitment 15-20 hours/yr. Chaired by Past President. Oversees allocation of UWH funds. Schedules allocation meetings, agency interviews and leads committee to make agency funding recommendations to Board of Directors. Reviews mid-year reports from funded agencies. Rethinks allocations process, moving more towards community impact model.
Finance	Ongoing. Time commitment 15-20 hours/yr. Reviews financial reports, approves yearly budgets and financial statements. Oversees guidelines for managing finances, reviews yearly audit. Proposes a reserves policy.
Governance	New committee to meet as soon as possible to develop processes. Time commitment 10 hours/yr and more when policies are due to be reviewed (2017). Develops a matrix of who/skills sets needed on the board. Develops orientation process for new board members & conducts orientation in Nov/Dec. Develops annual board member self-evaluation and board meeting evaluations and conducts evaluations in Oct/Nov. Consists of 3 Board members that facilitate nominations process in Oct/Nov. Reviews policies on a 3-year cycle in Oct/Nov (2017)
Marketing & Communications	Ongoing. Time commitment 15-20 hours/yr. Works with Resource Development Committee to design messages that tell community who UWH is, what we do, what our focus is, and tells the story of why citizens should INVEST in UWH. Communicates the community impact model to community, donors, partner agencies, etc. while continuing to communicate overall impact areas of Education, Health, & Financial Stability and focus on Youth. Involves entire Board as AMBASSADORS to Hastings community. Creates a Communications Plan. Provides expertise on the continually changing market realities to the Board.
Resource Development	Ongoing. Time commitment 20 hours/yr. Works with Marketing & Communications to design messages that ultimately increase funds. Creates a Fundraising Plan that brings in resources year-round. Set goals, based in reality but with goals, in Annual Campaign, Special Events including a Signature Event, Grantwriting, Individual Giving including Legacy Gifts, and Online Giving. Appoints a Campaign Chair (Time commitment 10-15 hours/yr) for the fall Annual Campaign.

2. Events Opportunities

If you are interested in working on events, we have special events that need your help. Events include Give Kids A Smile Day (Feb), Campaign Kickoff (Aug or Sep), Day of Action (Oct) and Food 4 Kids packing events throughout the year. Check out the UWH Calendar of Events to learn about the upcoming events on the UWH website at www.unitedwayofhastings.org.

3. Helping Kids Succeed and Junior Board of Directors

Helping Kids Succeed program is about building a web of support for our area youth. It involves engaging youth and adults in the Hastings community to build connections. The Junior Board of Directors is another youth initiative to give youth an opportunity to learn about the work of a nonprofit, the initiatives of UWH, fundraising for youth scholarships, and to be mentored. If you are interested in area youth, these are great programs to get involved with.

4. Office Opportunities

We have occasional projects in need of volunteers with organizational and office skills such as filing, sending mailings, and more. In addition, we have some ongoing projects:

Documents Management – scanning and electronic filing of documents

Questions? Contact mari@unitedwayofhastings.org or 651-438-3337.

United Way of Hastings is an equal opportunity employer and is committed to the principle of diversity. We, therefore, embrace diversity in all aspects of United Way activities and respect others without regard to race, color, religion, creed, age, sex, national origin or ancestry, marital status, veteran status, sexual orientation, or status as a qualified disabled or handicapped individual; support affirmative action and equal employment opportunity programs; and refuse to engage in or tolerate in any other form of discrimination or harassment.

United Way of Hastings - Volunteer Sign Up Form

Full Name (print) _____ Date _____

Address _____

City _____ State _____ Zip _____

Day Phone _____ Cell Phone _____

Email _____

Availability (list days/times) _____

Volunteer Information

Why would you like to volunteer with the UWH?

What volunteer opportunity are you interested in?

Do you have any volunteer experience?

Are there any special skills and/or experience you have that we should be aware of?

Have you been convicted of a felony? _____ (Yes/No) If Yes, please explain: _____

Please complete and e-mail to: mari@unitedwayofhastings.org.